

# Website Privacy Commitment

At ATCO Energy your privacy is important to us. We have developed this Website Privacy Commitment to describe our privacy policies and practices and how we collect, use and disclose the personal information of those individuals who visit our website. We have developed other documents that describe our privacy policies and practices with respect to our employees and with respect to our customers, suppliers and other parties with whom we interact. For more information, please read our Privacy Commitment at [www.ATCOenergy.com](http://www.ATCOenergy.com).

## What is Personal Information?

Personal information means information about an identifiable individual. Personal information does not include business contact information (such as an individual's name, title, business address, business phone and fax number) when such information is collected, used or disclosed for the purpose of business communications.

## What Personal Information Do We Collect?

You can visit our website without telling us who you are or revealing any information about yourself, including your e-mail address. Our web server may collect information related to your visit to our website, including the IP address and domain used to access our website, the type and version of your browser, the website you came from to access our website, the page you entered and exited at, any website page that is viewed by that IP address and what country you are from. We use this information to monitor our website's performance (such as number of visits, average time spent, page views) and for our business purposes such as working to continually upgrade our website.

In addition, we collect the personal information that you submit to our website, such as your name, address and any other contact or other information that you choose to provide by:

- using the "contact us" portion of this website;
- applying for a position with ATCO Energy through this website;
- by corresponding with a representative of ATCO Energy via e-mail using the hyperlinks created for that purpose; or
- other collection / interactive activities

Where you request information from us, we may use the email address that you provide to send you information about offers on products and services that we believe may be of interest to you. If you have asked us to put you on an email mailing list to provide you with certain information on a regular basis, or if we send you information about our offers on products and services by email, you may ask us to remove you from the list at any time (by using the "contact us" or "request a quote" buttons on the website to inform us of your request).

## How Do We Use Cookies?

When you visit the website, we place a "cookie" on the hard drive of your computer to track your visit. A cookie is a small data file that is transferred to your hard drive through your web browser that can only be read by the website that

placed the cookie on your hard drive. The cookie acts as an identification card and allows our website to identify you and to record your passwords and preferences. The cookie allows us to track your visit to the website so that we can better understand your use of our website so that we can customize and tailor the website to better meet your needs.

Most web browsers are set to accept cookies. However, on most web browsers you may change this setting to have your web browser either: (1) notify you prior to a website placing a cookie on your hard drive so that you can decide whether or not to accept the cookie; or (2) automatically prevent the placing of a cookie on your hard drive. It should be noted that if cookies are not accepted, you will not be able to access a number of web pages found on the website.

## What about Links to other Websites?

Our website may contain links to other websites that may be subject to less stringent privacy standards. We cannot assume any responsibility for the privacy practices, policies or actions of the third parties that operate these websites. ATCO Energy is not responsible for how such third parties collect, use or disclose your personal information. You should review the privacy policies of these websites before providing them with personal information.

## Why Do We Collect, Use, and Disclose Personal Information?

The personal information collected is used and disclosed for our business purposes, including those purposes set out in our Privacy Commitment available at [www.ATCOenergy.com](http://www.ATCOenergy.com).

Your personal information is shared with our employees, contractors, consultants, affiliates and other parties who require such information to assist us with establishing, maintaining and managing our relationship with you. For example, Wipro Solutions Canada Ltd. and members of the ATCO Group, may provide certain information technology and data processing services to us from time to time so that we may operate our business, and as result, your personal information may be collected, used, processed, stored or disclosed in the Canada, the United States and India.

In addition, personal information may be disclosed or transferred to another party (including to another member of the ATCO Group) in the event of a change in ownership of, or a grant of a security interest in, all or a part of ATCO Energy through, for an example, an asset or share sale, or some other form of business combination, merger or joint venture, provided that such party is bound by appropriate agreements or obligations and required to use or disclose your personal information in a manner consistent with the use and disclosure provisions of this Privacy Commitment, unless you consent otherwise.

We may collect, use or disclose your personal information without your knowledge or consent where we are permitted or required by applicable law or regulatory requirements to do so.

## How is Your Personal Information Protected?

ATCO Energy endeavours to maintain physical, technical and procedural safeguards that are appropriate to the sensitivity of the personal information in question. These safeguards

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are designed to prevent your personal information from loss and unauthorized access, copying, use, modification or disclosure.

Unfortunately, data transmissions over the Internet cannot be guaranteed to be one hundred (100%) per cent secure. As a result, while this website strives to protect your personal information, we cannot warrant the security of any information you transmit to us, and you do so at your own risk. Once this website receives your transmission, we make commercially reasonable efforts to ensure its security on our systems.

The security of your personal information is important to us, please advise our Privacy Officer immediately of any incident involving the loss or unauthorized access use, modification or disclosure of personal information that is in our custody or control.

## Updating and Accessing Your Personal Information

It is important that the information contained in our records is both accurate and current. If you have any questions or would like to update or access your personal information, please contact us (by using the "contact us" or "request a quote" buttons on the web site).

## Your Consent is Important to Us

By using our website, we assume that you have consented, when your consent is required by law, to the collection, use and disclosure of your personal information as explained within this Website Privacy Commitment.

You may change or withdraw your consent at any time, subject to legal or contractual restrictions and reasonable notice, by contacting the office of our Privacy Officer using the contact information set out below. All communications with respect to such withdrawal or variation of consent should be in writing and addressed to our Privacy Officer.

## Inquiries or Concerns?

For more information, or if you have questions or concerns about our Privacy Commitments, please contact our privacy officer:

Privacy Officer, ATCO Energy  
Address: 2<sup>nd</sup> Floor East Tower, 5302 Forand Street SW,  
Calgary, AB T3E 8B4  
Telephone: 1-844-786-2826  
Email: Privacy@ATCOenergy.com

## Revisions to this Privacy Commitment

ATCO Energy may from time to time make changes to this Website Privacy Commitment to reflect changes in our legal or regulatory obligations or in the manner in which we deal with your personal information. We will post any revised version of this Website Privacy Commitment on our website, and we encourage you to refer back to it on a regular basis. Any changes to this Website Privacy Commitment will be effective from the time they are posted, provided that any change that relates to why we collect, use or disclose your personal information will not apply to you unless you consent to such change. This Privacy Commitment was last updated on March 9, 2016.

## Interpretation of this Privacy Commitment

This Website Privacy Commitment includes examples but is not intended to be restricted in its application to such examples, therefore where the word 'including' is used, it shall mean 'including without limitation'. This Website Privacy Commitment is subject to ATCO Energy's privacy policies and practices and is not intended to modify such policies and practices or to create new rights or obligations not contained within such policies and practices. This Website Privacy Commitment only applies in respect of those activities that are subject to the provisions of Canada's federal and provincial privacy laws, as applicable. In this document, "ATCO Energy", "we", "our" and "us" refers to ATCO Energy Ltd.

If any provision or part thereof of these Terms of Use is wholly or partially unenforceable, the parties or, in the event the parties are unable to agree, a court of competent jurisdiction, shall put in place thereof an enforceable provision or provisions, or part thereof, that as nearly as possible reflects the terms of the unenforceable provision or part thereof.